



UNITED COMMUNITIES AGAINST POVERTY, INC.

“Prince George’s County Community Action Agency”

1400 Doewood Lane

Capitol Heights, Maryland 20743

Tel: (301) 322-5700 • Fax: (301) 322-3381

Dear Interested Volunteer:

Thank you for your interest in volunteering your services at United Communities Against Poverty, Inc. (UCAP). As you may already know, UCAP is a community based, non-profit organization located in Capitol Heights, Maryland.

Our free programs serve low to moderate- income individuals and families, including senior citizens, needing assistance in the areas of housing, employment or educational training (GED and computer classes), job development, emergency food, or transportation or socialization with others. Our offices are open Monday through Friday from 8:30 a.m. until 8:00 p.m., and on Saturday from 8:30 a.m. until 2:00 p.m.

I am enclosing a Volunteer Application and Volunteer Agreement form which should be returned to:

Volunteer Coordinator
United Communities Against Poverty, Inc.
1400 Doewood Lane
Capitol Heights, Maryland 20743

Upon receipt and review of your application, you will be contacted whenever the need arises for assistance from individuals with your background and experience.

We appreciate your willingness to give back to your community, and look forward to hearing from you soon.

Sincerely,
Sandra Gammons
Sandra Gammons
President/CEO

Enclosure(s)